

LITTLE BIG TOWN

PRIVATE EVENTS
SEASON 2024



ABOUT US

Perfect for
those wishing
to create a
truly unique
and memorable
experience!

Little Big Town is available for corporate gatherings, special events, and tour groups. A private experience is sure to be remembered fondly by your guests for years to come! This enchanting faux western town allows your party to immerse themselves in nostalgia. In Little Big Town time seems to stand still, and the echoes of cowboy boots resonate through the dusty streets. This experience has the perfect photo opportunities and space for food, live music, and festivities of all sorts.

Available between May and October.

PRIVATE EVENTS OPTIONS

- Choose the arrival time, length, and schedule.
- Fully staffed saloon.
- Customizable photobooth backdrop.
- Choose a culinary experience*.
- Choose from our comprehensive roster of talented entertainers – or bring your own*.
- Guest safety is of the utmost importance to us at Wheatland Express. With prior arrangements, we can book transportation to and from your event*.

*Additional cost



BASE RENTAL

Little Big Town can be rented on it's own or paired with a train ride.



EVENT SPACE

The base rental gives you access to tour the town, including the stage, saloon, and picnic tables.



CAPACITY

Little Big Town can host up to 200 people.



STAFF

The base rental includes 1 bartender, 1 server, and an event coordinator. Additional staff can be made available.



CUSTOMIZABLE

We can customize your program, bar menu and add a special drink.

Choose the duration*

**As mutually agreed upon*

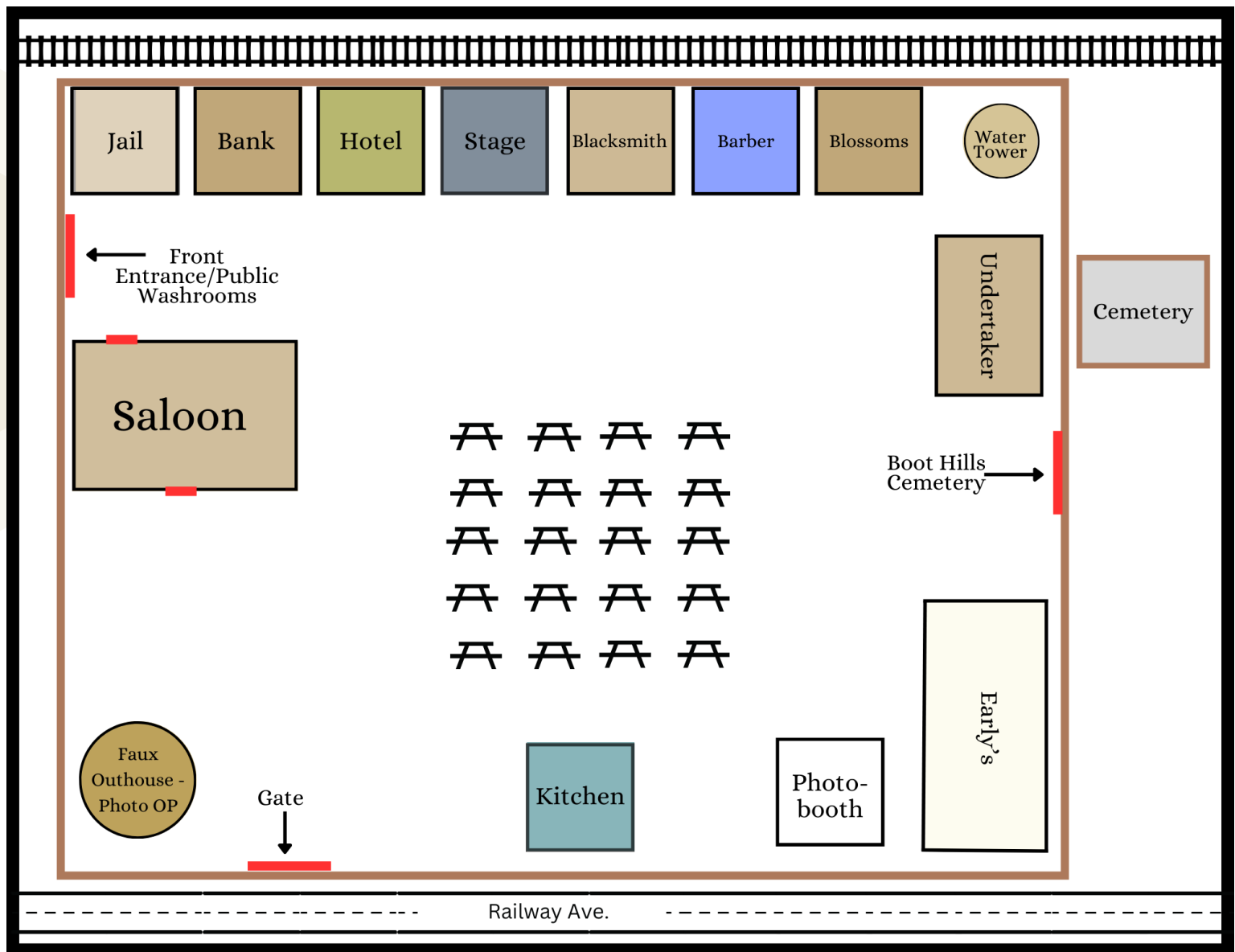
Base Price:

\$500*

*\$250 if added to an excursion.

+ EXTRAS + TAXES (PST & GST) + GRATUITY (18%)

MAP



ENTERTAINMENT OPTIONS



LIVE ACT

Larry Krause, Amanda Trapp, Lisa Moen, Donny Parenteau and more. You can also bring aboard your own entertainment service to complete your train experience.



MAGICIAN/CLOWN

The Super Ron Show, Ken the Grumpy Clown, FunTAZM.



MOCK WEDDING /MURDER MYSTERY

You can book actors to experience our mock wedding or murder mystery.



FOOD OPTIONS

New information coming soon





FOOD OPTIONS

New information coming soon



GUIDELINES

Deposit & Payment

1. A \$125 non- refundable deposit is required to confirm the booking on a definite basis, along with a signed contract a minimum of 30 days prior to event.
2. **Groups with client-provided or no entertainment:** 50% of the invoice is due 30 days before the event. The remaining balance is due upon receipt. If not paid within 3 business days, 2% interest will be applied.
3. **For groups with Wheatland Express provided entertainment or catering services:** The client will be responsible for submitting deposits by the entertainer or caterer of choice. 50% of the invoice is due 30 days before the event. The remaining balance along with a 18% gratuity fee is upon receipt. If not paid within 3 business days, 2% interest will be applied.
4. The final billing is based on your guaranteed number or the actual number of attendees during the event, whichever is greater. Any additional charges incurred during the course of the event are payable upon receipt.



5. Events are subject to prevailing Federal and Provincial taxes.
6. All payments are accepted using major credit cards, certified cheque or etransfer.
7. Any returned payments are subject to a \$50 NSF Fee.
8. Liability on failure to meet the terms and conditions remains the responsibility of the person(s) in the Event Contract.
9. All event must adhere to Wakaw's noise bylaw 4/09

Confirmation

Confirmation of all event details must be communicated to the Events Coordinator a **minimum of thirty business days in advance** unless otherwise noted. Saturday, Sunday, and Statutory holidays are not considered business days.

GUIDELINES

Children

All children are to be accompanied and supervised by an adult at all times.

Facility rental

1. All sub-contracted services for events must have prior approval through Wheatland Express Inc.
2. The delivery of any products or services must have prior approval through Wheatland Express Inc.
3. Prior approval is required from the Wheatland Express before the installation of any decorations and signage.
4. The use of tape, pins, birdseed, blowing bubbles, rice, confetti, flower petals, balloons, glitter, pyrotechnics, and sparklers are strictly prohibited.
5. Any use of the Wheatland Express trademark is prohibited without the prior written approval of Wheatland Express Inc. management.
6. Wheatland Express Inc. will not be responsible for the loss or theft of any articles.
7. All music must comply with sound ordinances.
8. The client is responsible for any damage to the premises by their guests, agents and independent contractors on their behalf and the Wheatland Express reserves the right to recover such costs.
9. All events must adhere to Wakaw By-Law 4/09 in regards no noise violations



GUIDELINES

Smoking

Wheatland Express is a non-smoking venue. Smoking will be permitted only in designated areas outside.

Food

1. The menus are suggestions and modified in consultation with our Events Coordinator. Upon request, we are ready to create custom menus specifically for your function.
2. All catering prices are subject to applicable service charges and taxes. Menu and prices are subject to change.
3. In compliance with Saskatchewan Health Regulations, all food prepared by our caterer cannot be removed from the premises.

Labour

1. All events are subject to an automatic 18% gratuity on all services rendered.
2. Catering services delayed by the client will result in a labour charge of \$120.00 for each additional fifteen-minutes.
3. Wheatland Express services delayed by the client will result in labour charges of \$100 per additional 15-minutes required.
4. Technical, sound or other supports that may be required during the event will be coordinated and pre-scheduled with the Events Coordinator.



GUIDELINES

Bar services

1. The use of homemade wines and liquors is strictly prohibited.
2. Our venue and events are governed by the Saskatchewan Liquor & Gaming Guidelines and Regulations and must be adhered to. All Wheatland Express staff are trained on Saskatchewan's responsible beverage service program.
3. All bars include soft drinks, juices, condiments. One bartender provided for every 100 guests at no charge if liquor sales exceed \$300 before gratuity and taxes.
4. Bartender charge of \$25 per hour for a minimum of three hours will apply if liquor sales are below \$300 before gratuity and taxes.
5. If the convenor requests additional bartenders, a \$20 per hour charge per additional bartender will apply.
6. Abusive, drunken or violent behaviour is prohibited and subject to immediate removal from the premise and possible termination of the event without refund.

*Payment can be discussed

**Please speak with our events coordinator to arrange any specialty beverages you may require.*

GUIDELINES

Photography

1. This venue uses live, video and still photography to assist with the promotion of the venue. All photos taken at Wheatland Express by your photographer will also be the property of the Wheatland Express and will be used for promotional purposes.
2. No boudoir or nude photography is permitted anywhere on the Wheatland Express.

Cancellations

1. All deposits are non-refundable.
2. In the event of a cancellation of a private event, all payments made to-date are non-refundable and all outstanding payments will be due immediately. We understand that sometimes it is necessary to change or cancel a reservation. All cancellations or reservation changes must be in writing. The host is responsible for verifying that Wheatland Express Inc. has received their cancellation letter.

We cannot refund any advance payment for a cancelled reservation unless the Wheatland Express is re-rented for the entire period, and prepayment has cleared. We will make every effort to rebook the train; however, if it is not re-booked, you forfeit all monies paid.

3. Clients are responsible for costs and cancellation costs associated with the cancellation of their booked services (i.e. Band or caterer deposits).



**IF YOU WOULD LIKE TO BOOK A
PRIVATE EVENT OR
IF YOU HAVE QUESTIONS, PLEASE
CONTACT US !**

reservations@wheatlandexpresstrain.ca

